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Technology Consent

This serves as informed consent for the use of web conferencing applications during our coaching sessions.

Currently, all coaching sessions are performed virtually using Zoom, a web-based video conferencing application. One of the benefits of using web conferencing technology is that we can both be in individual locations that don't require travel to an office location to meet with one another. This saves time and resources. However, it does require the use of technology, which inherently requires competence and introduces a certain level of risk. I ask that clients be in an area where you can ensure confidentiality and privacy so the information you share is not privy to others. For my part, I will do the same. In the event the technology fails during a session, I will do my best to reconnect to the session. In the event that this is unsuccessful, I will call you to see if you want to continue or reschedule the remainder of the session for a later date.

In order to participate in our virtual session, you may need access to certain telephony or computer applications that could incur a charge to you. You are solely responsible for these charges.

To contact me in between our sessions, you may email me for administrative purposes at sara@swjcoach.com. I will reply within 48 hours except on weekends and holidays. Please note that if our communication becomes more consultative between sessions, we will need to schedule time to talk, which will be charged based on my hourly rate of \$150. I cannot guarantee confidentiality of email technology, which is why I ask that email communication be limited to correspondence regarding appointments, billing, or other logistical matters.

I look forward to working with you to create achieve your goals.

If you agree to the above, please sign and date below.

Print name of client

Signature of client

Date

Signature of coach

Date